



At Flex, we welcome people of all backgrounds. Our employees thrive here by living our values: we support each other as we strive to find a better way, we move fast with discipline and purpose, and we do the right thing always. Through a respectful, inclusive and collaborative culture, a career at Flex offers the opportunity to make a difference, invest in your career growth and join our purpose -- to make great products that create value and improve people's lives.

To support our exceptional teams who develop outstanding products and contribute to our growth, we are looking for a **Strategic Buyer Indirect (m/f/d)** in Häßlingen, Aargau.

In the role of **Strategic Buyer Indirect (m/f/d)**, you will report to the Head of Purchasing & Logistics and complete our purchasing team.

## Strategic Buyer Indirect 100% (a)

### What a typical day looks like:

- Independent procurement of operating resources, services, and indirect materials
- Close collaboration with technical departments
- Full handling of the procurement process from inquiry, negotiation, and ordering through to delivery
- Participation in budgeting and forecasting
- Coordination and collaboration with Flex Global Procurement colleagues
- Support in internal projects to improve processes and communication
- Participation in CAPEX requests and preparation
- Execution of tenders and their preparation and follow-up
- Conducting negotiations and concluding contracts
- Project work (e.g., investments in equipment) in collaboration with specialized colleagues
- Support in direct procurement activities
- Acting as backup for the procurement of raw materials and purchased parts

### The experience we're looking to add to our team:

- Completed vocational training with experience in industrial purchasing and an entrepreneurial mindset
- Knowledge of Lean Management (Kaizen, VMI, Kanban) and experience in an international corporate environment is an advantage
- Experience with modern ERP systems (Infor LN and procurement tool Ivalua (aQuire) are a plus)
- Proficient in MS Office applications (Word, Excel, Outlook, Teams, PowerPoint)
- Very good German and English skills, both written and spoken
- Strong communication and negotiation skills, especially in cross-site/international collaboration

## What you will receive for your good work:

- Comprehensive onboarding;
- Professional and modern working environment;
- Interdisciplinary collaboration with local and global partners;
- Access to personal and professional development.

## We look forward to receiving your application!

### Further Information:

[Sarah.Hutzfeld@flex.com](mailto:Sarah.Hutzfeld@flex.com) / Recruiter

[www.flex.swiss](http://www.flex.swiss)

Apply now